

Annexure 3

FORM A: "CONSIGNEE ACCEPTANCE CERTIFICATE"

(To be given by consignee's authorized representative)

The following goods have been received.

1. Name of the item supplied (with Make & Model) :-
2. Purchase Order/Contract No :-
3. Name of the Supplier:-
4. LOT No :-
5. No. of Units supplied:-
6. Place of destination:-
7. Invoice No. & Date:-
8. Name and Address of the Consignee:-
9. Date of receipt by the Consignee:-

The undersigned hereby certifies that the aforesaid goods have been received in good condition and accepted.

Signature_____

Name_____

Designation with stamp_____

Date__

Countersigned by:

Signature____

Name_____

Date__

NOTE This certificate is to be filled up and issued by authorized representative of the consignee and is to be duly stamped and countersigned by the supervisor.

FORM B: SATISFACTORY INSTALLATION, TRAINING & COMMISSIONING CERTIFICATE

This is to certify that the goods as detailed below have been satisfactorily installed and commissioned and training provided in respect of their operational use:

- a. Purchase Order/ Contact No:____date __
- b. Description of the machinery (with make & model no.):_____
- c. Batch/Serial Number(s) of the goods:____
- d. Quantity:_____
- e. Name of the consignee:_____

The supplier has fulfilled his contractual obligation with regard to the following services:

- a. Satisfactory Installation, Performance and commissioning/start-up of machinery.
- b. Furnishing of tools required for assembly and / or maintenance of the
..... (Enter name of machinery with
make & model)
- c. Furnishing detailed operation and maintenance manual for each item of supply at
each location.
- d. Training of the operators/users in operating the equipment to the satisfaction of
the consignee.

Signature

Name

Designation with stamp

Date_

Countersigned by:

Signature_____

Name_

Date_

NOTE This certificate is to be filled up and issued by representative of the consignee and is to be duly stamped and countersigned by the supervision.